

# The Little Theatre of Alexandria

600 Wolfe Street  
Alexandria, VA 22314



Phone: 703-683-5778  
www.thelittletheatre.com

## ANNUAL REPORT

## 2019-2020

### PRESIDENT

Russell Wyland

### BOARD OF GOVENORS

#### Artistic Support

Susan Boyd

#### Box Office

Ira Forstater

#### Building

Frank D. Shutts II

#### Development

Sarah Holt

#### Education

Michael J. Baker, Jr.

#### Front of the House

Robert Kraus

#### Membership

Brendan Quinn

#### Production

Alan Wray

#### Public Relations

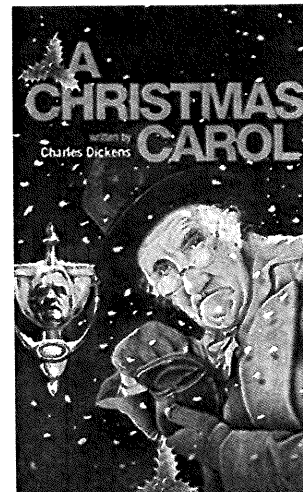
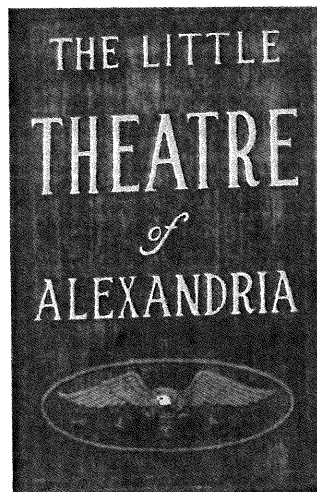
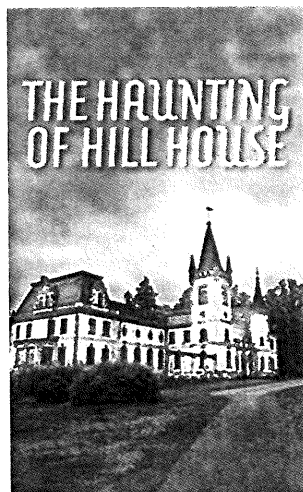
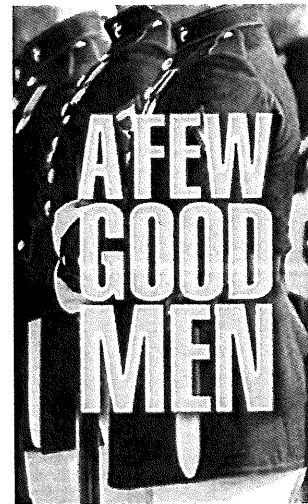
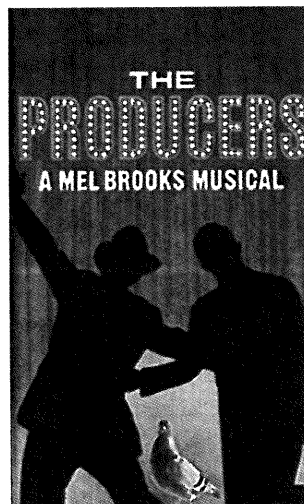
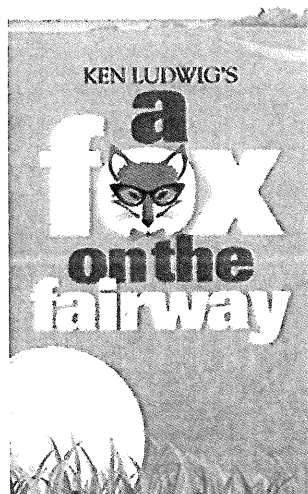
Rachel Alberts

#### Seasonal Planning

Ashley Amidon

#### Technical Support

Ken Crowley



### Treasurer

David Hale

### President Pro Tem

Ashley Amidon

### Secretary to the Board

Lynn O'Connell

### Executive Secretary

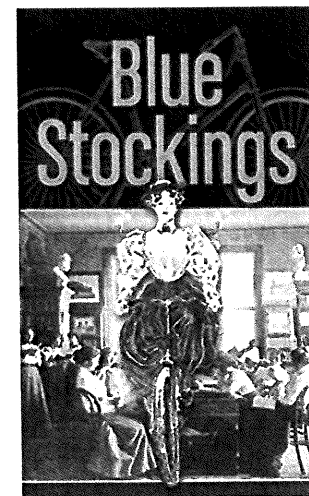
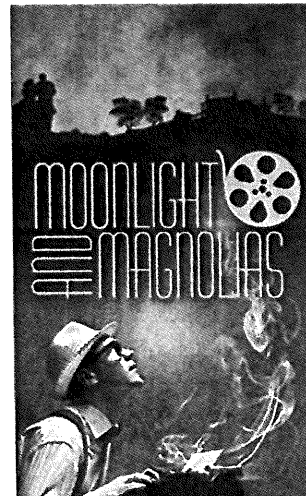
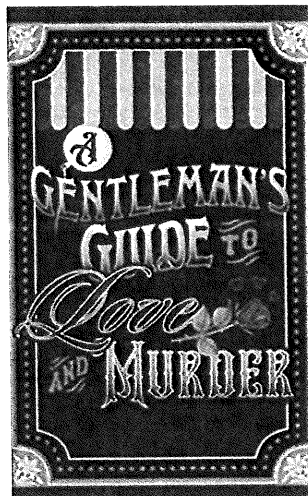
Jamie Blake

### Business Office Manager

Tina McCrea

### Box Office Manager

Crissy Wilke



**THE LITTLE THEATRE OF ALEXANDRIA**  
**COMPARATIVE BALANCE SHEET FOR THE PERIODS ENDING 4/30/2019 AND 4/30/2020**

	<u>4/30/2019</u>	<u>4/30/2020</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
CASH - WELLS FARGO - OPERATING ACCOUNT	\$61,310	\$6,784
PETTY CASH - FRONT OF HOUSE	\$40	\$40
PETTY CASH - BOX OFFICE	\$100	\$100
PETTY CASH - BUSINESS OFFICE	\$169	\$169
MONEY MARKET - MORGAN STANLEY	\$83,556	\$58,449
WELLS FARGO - CREDIT CARD ACCOUNT	\$74,828	\$43,442
ACCURED INCOME TICKETS - VENDINI	\$3,212	\$1,222
MARKETABLE SECURITIES	<u>\$2,650,187</u>	<u>\$2,711,279</u>
<b>TOTAL CURRENT ASSETS</b>	<b>\$2,873,402</b>	<b>\$2,821,487</b>
<b>FIXED ASSETS</b>		
LAND	\$75,000	\$75,000
BUILDING	\$1,730,164	\$1,769,113
ACCUMULATED DEPRECIATION - BUILDING	(\$1,121,216)	(\$1,173,910)
FURNITURE AND FIXTURES	\$122,062	\$128,739
ACCUMULATED DEPRECIATION - FURNITURE AND FIXTURES	(\$118,138)	(\$118,138)
EQUIPMENT	\$344,190	\$367,094
ACCUMULATED DEPRECIATION - EQUIPMENT	<u>(\$319,827)</u>	<u>(\$335,111)</u>
<b>TOTAL FIXED ASSETS</b>	<b>\$712,236</b>	<b>\$712,787</b>
<b>OTHER ASSETS</b>		
PREPAID EXPENSES	\$56,529	\$63,652
SECURITY DEPOSIT - ACADEMY BLDG	\$5,000	\$5,000
<b>TOTAL OTHER ASSETS</b>	<b>\$61,529</b>	<b>\$68,652</b>
<b>TOTAL ASSETS</b>	<b><u>\$3,647,167</u></b>	<b><u>\$3,602,926</u></b>
	=====	=====
<b>CURRENT LIABILITIES</b>		
CREDIT CARD PAYABLE	\$3,907	(\$482)
PAYROLL LIABILITY	\$0	
DIRECT DEPOSIT LIABILITY	\$0	
DEFERRED INCOME	\$0	
ACCURED EXPENSES	\$0	
ACCOUNTS PAYABLE	(\$653)	-\$6,760
SOCIAL SECURITY WITHHOLDING	\$0	
MEDICARE WITHHOLDING	\$0	
FEDERAL WITHHOLDING	\$0	
STATE WITHHOLDING	<u>\$0</u>	<u></u>
<b>OTHER CURRENT LIABILITIES</b>		
DEFERRED REVENUE - MISC	\$222	\$42
DEFERRED REVENUE - SPONSORS	\$2,400	\$5,600
DEFERRED REVENUE - SUMMER CAMP	\$28,348	\$71,153
DEFERRED REVENUE - SUBSCRIPTIONS	<u>\$92,514</u>	<u>\$0</u>
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$126,738</b>	<b>\$76,795</b>
<b>LONG TERM LIABILITIES</b>		
NOTES PAYABLE - LONG TERM	<u>\$0</u>	<u>\$0</u>
<b>TOTAL LONG TERM LIABILITIES</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL LIABILITIES</b>	<b>\$126,738</b>	<b>\$69,553</b>
<b>EQUITY</b>		
EQUITY (GENERAL FUND AND RETAINED EARNINGS)	\$2,626,313	\$2,867,341
UNREALIZED ASSETS (MARKETABLE SECURITIES)	\$652,686	\$652,686
NET INCOME	<u>\$241,430</u>	<u>\$13,346</u>
<b>TOTAL EQUITY</b>	<b>\$3,520,429</b>	<b>\$3,533,373</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b><u>\$3,647,167</u></b>	<b><u>\$3,602,926</u></b>
	=====	=====
<b>MARKET VALUE OF PORTFOLIO AS OF 4/30/19</b>	<b><u>\$2,650,187</u></b>	<b><u>\$2,711,279</u></b>

**THE LITTLE THEATRE OF ALEXANDRIA**  
**STATEMENT OF INCOME AND EXPENSES - COMPARISON DATA FOR THE YEAR ENDING APRIL 30, 2020**

	Budget 2019	Actual 2019	Budget 2020	Actual 2020
<b>REVENUE</b>				
TICKETS	\$270,000	\$271,055	\$275,000	\$282,959
SUBSCRIPTIONS	\$130,000	\$120,332	\$130,000	\$111,157
FRONT OF THE HOUSE	\$11,000	\$10,104	\$11,000	\$10,384
MEMBERSHIP	\$24,000	\$21,865	\$24,000	\$17,559
SPONSORS	\$27,000	\$22,110	\$21,000	\$21,290
EDUCATION	\$342,400	\$345,315	\$365,000	\$377,136
ADVERTISING	\$5,000	\$2,709	\$5,000	\$4,002
AWARDS/SEASONAL PLANNING	\$2,400	\$2,992	\$2,600	\$3,224
HOLIDAY SHOW FUND RAISER	\$70,000	\$78,831	\$79,000	\$79,213
OTHER	<u>\$8,700</u>	<u>\$23,062</u>	<u>\$9,200</u>	<u>\$8,107</u>
<b>TOTAL REVENUE</b>	<b>\$890,500</b>	<b>\$898,375</b>	<b>\$921,800</b>	<b>\$915,031</b>
<b>EXPENSES</b>				
ADMINISTRATION	\$261,100	\$247,309	\$275,900	\$275,365
SEASONAL PLANNING	\$7,575	\$9,646	\$7,625	\$7,362
BOX OFFICE	\$30,700	\$23,779	\$28,750	\$24,701
BUILDING	\$111,550	\$126,584	\$118,750	\$135,354
DEVELOPMENT	\$4,100	\$1,545	\$1,100	\$804
MEMBERSHIP	\$3,200	\$1,546	\$2,700	\$2,032
EDUCATION	\$261,300	\$253,198	\$273,400	\$293,667
PRODUCTION	\$106,070	\$96,992	\$118,822	\$107,352
PUBLIC RELATIONS	\$70,300	\$68,076	\$70,800	\$65,967
FRONT OF THE HOUSE	\$17,300	\$13,705	\$16,700	\$12,570
ARTISTIC SUPPORT	\$6,150	\$4,460	\$4,800	\$2,984
TECHNICAL SUPPORT	<u>\$17,900</u>	<u>\$15,153</u>	<u>\$16,500</u>	<u>\$10,005</u>
<b>TOTAL EXPENSE</b>	<b>\$897,245</b>	<b>\$861,994</b>	<b>\$935,847</b>	<b>\$938,162</b>
<b>NET REVENUE OVER EXPENSES</b>	<b>(\$6,745)</b>	<b>\$36,381</b>	<b>(\$14,047)</b>	<b>(\$23,131)</b>
<b>OTHER INCOME/(EXPENSES)</b>				
OTHER INCOME				
DONATIONS	\$40,000	\$41,206	\$35,000	\$43,376
INTEREST	\$250	\$1,468	\$250	\$1,262
STEVENS FUND INTEREST	\$2,000	\$0	\$2,000	\$1,791
DIVIDENDS	\$54,000	\$59,634	\$54,000	\$58,622
DISTRIBUTIONS - INVESTMENT ACCOUNT	\$0	\$10,959	\$0	\$24,549
REALIZED & UNREALIZED GAINS	<u>\$0</u>	<u>\$185,652</u>	<u>\$0</u>	<u>\$2,545</u>
<b>TOTAL OTHER INCOME</b>	<b>\$96,250</b>	<b>\$298,920</b>	<b>\$91,250</b>	<b>\$132,145</b>
OTHER EXPENSES				
DEPRECIATION	<u>(\$78,200)</u>	<u>(\$68,588)</u>	<u>(\$73,000)</u>	<u>(\$67,978)</u>
INVESTMENT MANAGEMENT FEES	<u>\$0</u>	<u>(\$26,289)</u>	<u>\$0</u>	<u>(\$27,608)</u>
<b>TOTAL OTHER EXPENSE</b>	<b>(\$78,200)</b>	<b>(\$94,877)</b>	<b>(\$73,000)</b>	<b>(\$95,586)</b>
<b>NET OTHER INCOME/(EXPENSES)</b>	<b>\$18,050</b>	<b>\$204,043</b>	<b>\$18,250</b>	<b>\$36,559</b>
<b>NET INCOME/(LOSS) - OPERATIONS</b>	<b>\$11,305</b>	<b>\$240,424</b>	<b>\$4,203</b>	<b>\$13,428</b>

Production	# of public Performances	Member/Council Tickets	Public Tickets	Subscrib. Tickets	Comps Tickets	Total # of Tickets	% of Tickets Sold
<i>A Fox on the Fairway</i>	16	224	1,135	864	90	2,313	67%
<i>The Producers</i>	16	246	2,281	652	81	3,260	95%
<i>A Few Good Men</i>	16	260	1,571	847	79	2,757	80%
<i>The Haunting of Hill House</i>	16	203	2,128	837	72	3,240	94%
<i>A Gentleman's Guide to Love...</i>	17	256	2,294	838	123	3,511	96%
<i>Moonlight and Magnolias</i>	10*	141	1,298	827	55	2,321	74%
<i>Blue Stockings</i>	0*	N/A	N/A	N/A	N/A	N/A	N/A
<b>TOTAL</b>	<b>91</b>	<b>1,330</b>	<b>10,707</b>	<b>4,865</b>	<b>500</b>	<b>17,402</b>	<b>84% AVG</b>
<i>A Christmas Carol - Fundraiser</i>	19	0	3,807	107	36	3,950	97%

\*Performances cancelled due to COVID19 pandemic.

### LTA Department Chairpersons & Coordinators

ADA	David McCallum	Nominations	Joanna Henry
Archivist	Charles Dragonette		Bobbie Herbst
Auditions Coordinators	Sherry Clark	Next Gen.	Brendan Quinn
	Margaret-Evans Joyce	One Acts.	Nick Friedlander
Audio/Video	Jay Bartol	Paint	Stacey Becker
Awards/Judges	Kira Hogan		Mary Hutzler
Backstage/SM Desk	Austin Fodrie	Playbill Coordinator	Bobbie Herbst
Costumes	Stacey Becker	Playbill Editor	Carol Hutchinson
	Alex Geoghagan	Play Selection	Jeff Haslow
Director Selection	Jeff Haslow	Properties	Bobbie Herbst
Events Coordinator	Luana Bossolo		Nicole Zuchetto
Floodlight Coordinator	Kirstin Apker	Rigging	Russell Wyland
FOH Inventory Control	Monty Montgomery	Safety Officers	Stacey Becker
FOH Special Events Mgmt.	Iolaire McFadden		Ken Brown
	Susan McFadden	Set Decoration	Kirstin Apker
FOH Training	Lynn O'Connell		Charles Dragonette
Hair, Wigs & Make-up	Susan Boyd		Judy Kee
	Chanel Lancaster	Sound	David Correia
Lighting	Jeffrey Auerbach		Alan Wray
	Kimberly Crago	Special Effects	Art Snow
Marketing	Rachel Alberts	Wardrobe	Jean Schlichting
Musical Instruments	Beverley Benda		Kit Sibley
		Woodshop	Jim Hutzler
			Dan Remmers

### Budget Committee

Marzanne Claiborne, David Hale, Sarah Holt, Marian Holmes, Zell Murphy, Rance Willis

### Building Committee

Luana Bossolo, Ken Brown, David Hale, Marian Holmes, Mary Hutzler, Myke Taister, Carolyn Winters

### Nominating Committee

Joel Durgavich, Joanna Henry, Bobbie Herbst, Richard Isaacs

### Financial Trustees

Patricia Bradford, Maria Ciarrocchi, Nicholas Burakow, Ron Field, Rance Willis